

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR
July 19, 2016

Programs: We hosted another ARC Blood Drive on Monday July 18th. Twenty units of blood were collected, a record for our site. Four of our volunteers managed the sign in desk. We have also planned our annual Volunteer thank you event for Monday August 15th. "Our Volunteers Fit us to a T" will feature an English afternoon tea and an illustrated talk by Lee DeBell "Great Britain-Naturally" featuring photos and commentary from their many trips. Community voting has begun to select our 2016 Hopkinton READS title. (See list.)

Upcoming Programs

- "Our Volunteers Fit Us to a T." (Monday August 15th 3-4pm)
- Touch a Truck Event. (Friday September 16th 6-7pm)
- Hopkinton READS Fall 2018

Library Services: In our continuing effort to provide a variety of services "beyond the book" we are now offering the following: online foreign language learning with "Transparent Language," which provides access to lessons from beginning to expert in over 100 languages. We have also added a subscription to "Universal Class", which provides over 500 courses in a wide variety of areas from business and computer skills to cooking, personal finance, pet care and training, parenting and family issues, personal care and arts and crafts. Many of these offer CEUs as well. They are available 24-7 and are self-paced. Each course has an instructor who may be contacted via email. We have also added an "American Girl" doll to our circulating collection! All of the above are made possible with the support of the Hopkinton Library Foundation.

Budget: With 50% of the year remaining, we have used 50% of our budget. Remarkably enough, I have begun to think about the projected 2017 budget, especially our Capital Improvement Budget. That will be on the agenda in September. As promised, information on the library's expenditures on technology will be distributed at the July meeting.

Building: There are no pressing building issues at the moment, but several major pending projects:

- Carpeting for the community room should be installed this Fall, as well as new tiling in the hall and kitchen. I am in the process of reviewing samples with the staff.
- Bids for installing base board heating in the community room are being sought; this project should be done before the carpet is installed. Clough will be coming in this week and ProControls (now ENE) will be sending in a firm that they work with.
- Plans for redesigning the front of the library need to be made. A meeting with members of the Town Road Department, SMP architects and some local landscapers should be planned. Community members could also be invited, or invited to a separate meeting.

Strategic Plan: We have two focus group sessions scheduled for August including regular library users and non-users. (August 11th and 18th from 6 to 7:30). Findings of the Focus Group will be summarized and reviewed with the planning committee. We are in the process of structuring the format for the revised plan using the following construct (with specific action steps and goals in each of the bulleted areas) NOTE, this is still a work in progress!!:

Goals and Objectives

The Hopkinton Town Library is a:

- ❖ Lifelong Learning Center that provides access to:
 - Current and Reliable Information
 - Reading Materials in Multiple Formats
 - Current Technologies
 - Varied Public Programs

- ❖ Community Gathering Space that is
 - Well managed, efficient and accessible
 - A place for community meetings and informal interactions

Community Relations: Our new round of READ posters have just been delivered and will be distributed. I will be involved in the planning of a series of programs focusing on World War I to take place in 2017/18 with local historical societies. We will plan to host some programs and perhaps use it as the focus of a Hopkinton READS series.

Respectfully Submitted, Donna V. Dunlop