

**Hopkinton Town Library**  
**Board of Trustees Meeting, September 18, 2017**

Attendees: John Greabe (Treasurer), Nancy Skarmeas (Corresponding Secretary), Pete Gagnon (Library Foundation Representative), Emilie Burack (Secretary), and Library Director Donna Dunlop

Pete called the meeting to order at 7:04.

**Secretary's Report:** Nancy moved to approve the July minutes. This was seconded by John and passed unanimously.

**Treasurer's Report:** John reported there were no remarkable financial matters. His report is attached to these minutes.

**Director's Report:**

Donna reported that it has been a very busy late summer. Her report is attached to these minutes.

**New Business:**

Emilie suggested that the library look into adding electric car charging stations as part of the parking improvements project.

The board discussed the advantages and disadvantages of installing a storage shed behind the library.

The board discussed changing the meeting room policies to allow tutoring, including tutoring for compensation. Discussion ensued. The board approved a change in the library's policy to allow this. The policy language will require that meeting room doors be left open.

**Old Business:**

With respect to lighting, the board agreed that Donna should hire Irish Electric to replace the 8 dome lights at the quoted price (see director's report). It also agreed that Irish Electric should be hired to replace all recessed lighting with LED's.

The meeting adjourned at 8:02.

NEXT MEETING: October 16, 2017

Respectively submitted,

Emilie Christie Burack  
Secretary