

Hopkinton Town Library
Board of Trustees Meeting, March 27, 2018

Attendees: Elaine Loft (President), John Greabe (Treasurer), Pete Gagnon (Library Foundation Representative), Nancy Skarmeas (Corresponding Secretary), Emilie Burack (Secretary), and Donna Dunlop (Library Director)

Elaine called the meeting to order at 7:11pm.

Secretary's Report: John moved to approve the February minutes. This was seconded by Nancy and passed unanimously.

Treasurer's Report: John presented the Treasurer's Report. The library received a disbursement from the Town Trust Funds of \$2,230.97. There were no other remarkable financial matters. All current financial information is attached to these minutes.

Director's Report:

Donna attended the American Library Association's "Library Advocacy Boot Camp" on March 12. She reported on work she is doing with respect to improving and diversifying the library's collection, and discussed programs and program attendance for the month. Irish Electric came and replaced the new lights that had "grayed out." Detailed information is included in Donna's report, which is attached to these minutes.

Building

At Town Meeting, resident Ron Klemarczk voiced his concern about icicles hanging from the library's roof. The trustees agreed to revisit the issue. Donna will contact Paul O'Brien from the HVAC company ENE to reevaluate the situation. She will also call Mr. Klemarczk to follow-up about his concerns.

Long Range Plan

The Trustees and Donna reviewed and discussed the Long Range Plan.

The meeting adjourned at 8:01 pm.

NEXT MEETING: April 19th, 2018

Respectfully submitted,

Emilie Christie Burack
Secretary