

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR

May 16, 2023

Library Staff: I am gathering a variety of lists for new Director Rose Jansen, including tasks, projects to consider, policies etc. We are planning a full staff meeting on May 23rd, Rose's first day, so staff can introduce themselves. Goal Two 1c.

Finance: With 42% of the year gone, we have used 30.4% of our budget and are thus on track. We have requested the interest income on the library-dedicated funds managed by the trustees of trust funds and should receive checks in the coming weeks. Goal One 2bandc and Goal Two 1b.

Library Services: Overall circulation was even in comparison to last year, with notable exceptions in non-book items including museum passes, games, backpacks and ukeleles, where circulation was up by over 200%. Room usage was up by 49% again and library visits were up by 20% and computer usage by over 10%. Adult program numbers continue to be strong. A Spring issue of our newsletter "Library Ink" was delivered to every household in April. Goal One 1a 4a Goal Two 2a-e.

Programs. Plans for the Summer Reading Program "All Together Now" are well underway. Among the excellent mix of programs, we have hired local artist Lizz Van Saun, with funds from the Friends of the Library, to do a community mosaic project in July. It will be permanently displayed in the children's area. April and May programs were well-received. With the exception of our next poetry conversation this Thursday and an African Drumming and Dance program on September 29th (in partnership with the school district), there are no other adult programs planned.

Event	Date	Number of Participants
Hopkinton Poetry Festival	April 23	35
Button Up Home Energy Workshop	April 26	16
Hopkinton Poetry Festival	April 30	35
Friends of the Library Meeting With Contookulele Concert	May 3	33
Charles Simic Poetry Reading	May 7	20

Goal One 4a-b Goal Two 2c

Building. On May 4th the air compressor on the sprinkler system failed and the pipes flooded, causing flooding in the stacks. Because this happened during open hours, we were able to use our emergency supplies and removed the books and used towels etc. to protect the shelves and placed a bucket to collect water (area down by the fireplace). The Fire Department and town public works staff came to silence the alarm and turn off the water and then Hampshire Fire came and patched the pipe and reset the system and attached a temporary compressor. Unfortunately, the next day, the exact same thing happened. The temporary compressor had failed. A new one was installed and pipes (near photocopier) were patched. New pipes and a compressor have been ordered. The walls near the photocopier will need to be painted and new ceiling tile will be needed in both locations. I will submit an accident report to Primex.

Work has begun on the patio project. We are still looking at options for the shade sails. Options for seating also need to be reviewed. I have emphasized with the contractors how windy it is around the library. Any shading system selected must be securely installed. The public phase of the campaign has begun. \$345 has

been received. Keim Landscaping has received the first two payments of \$44,000 from the Foundation. (See summary chart) I have spoken with Neal Cass about the paving needs on the path from the library to the Slusser Center and the fact that the granite steps leading down to Slusser are out of adjustment and need to be raised in order to meet the new path. Neal has said that town will underwrite these costs, but requests that Keim contract for the work because the public works department continues to be under-staffed. Next step with the proposed solar project should be discussed. Goal Two 2a and e.

Community Connections: As in previous years, library staff will be providing activities at the summer program at St. Andrew's Church.

Respectfully submitted, Donna Dunlop