

Hopkinton Town Library—Library Board of Trustees
Meeting Minutes—10/18/16

Attendees: Nancy Skarmeas; Elaine Loft; Emilie Burack; Peter Gagnon, John Greabe, Donna Dunlop, Library Director. *Meeting called to order at 7:35 pm*

Secretary's Report: Minutes from September were distributed, corrected, and approved.

Treasurer's Report: No major budget news this month.

Director's Report: Donna is arranging fire department training for staff on AED use and general fire safety. With 25% of the year remaining, the Library has used 71% of the budget. Another sprinkler incident on 10/1 brought Donna and the fire department to the Library. System flooded, but no leaks occurred. This incident likely due to a change in water pressure in town after a fire on Pine Street. Carpet tiles are going into CR in December and Donna is looking into new shelving to accommodate a growing collection. Three bids are in for the new generator. (See further discussion below.) Strategic plan work continues; a meeting will be held next week to discuss results of surveys and focus groups. The Library's copy of *The Geology of New Hampshire*, by C.H. Hitchcock is currently on display at the Currier Museum as part of an exhibit of Mount Washington art.

Budget:

2017 budget presentation to the selectboard will be Monday 10/24.

Strategic Plan:

Long Range Planning Committee will meet Friday, Oct. 21 or Monday, Oct. 24.

Generator and Lighting Issues:

Bids are in from Clough, Yestramski and Irish Electric. Irish Electrics bid was significantly lower and they are a Hopkinton company, but a board member expressed concern with Irish Electric after a very negative experience with them during a large workplace job. The board discussed perhaps hiring Irish for a small job and evaluating their work based on that.

Meeting adjourned at 8:25 pm

Next meeting is November 21 at 7:00 pm

Respectfully submitted,

Nancy Skarmeas, Secretary