

Hopkinton Town Library—Library Board of Trustees
Meeting Minutes—February 16, 2016

Attendees: Nancy Skarmeas; Elaine Loft; Emilie Burack; John Greabe; Donna Dunlop, Library Director

Meeting called to order at 7:09 pm

Secretary's Report: Minutes from January were distributed and approved.

Treasurer's Report: Nothing unusual to report on budget.

Director's Report: Donna thanked Elaine Loft for the Valentine's packages she delivered to staff members. She also let the board know that Karen Dixon has had increased requests for one-on-one tech support appointments from patrons this year and that the "Words of Wheels" program, thanks to recent publicity efforts, has generated new interest in the community. Upcoming programs include "Cookies with Cass", a public forum for residents to learn about the upcoming town meeting and the meeting process in general. Also HTL, along with the school district's Family Support Team, will present a talk on the growing opioid addiction problem in NH. February's building issue was the leak in the attic above the community room. Richard Olson of Pro Controls is working on a proposal to regulate temperature in this end of the attic.

New Business:

Town Meeting: Town Meeting is set for March 12

Personnel Question: The board approved Donna's request to use work hours for her work on the Cedar Crest board of trustees.

Contested Election: The board discussed the upcoming trustee election. Donna offered to read a statement from current board member Nancy Skarmeas in support of her reelection.

Meeting Room Policy: The Meeting Room policy will be discussed at the next meeting.

Old Business:

Strategic Plan: The Long Range Planning Committee is set to meet 2/18 to further discuss community surveys on library use.

Investment and Fraud Policies: The board decided that the town's policy could serve as library's policy as well, and also decided to hold off on any action on the draft investment policy.

Meeting adjourned at 8:09 pm

Next meeting is March 15 at 7:00 pm

Respectfully submitted,

Nancy Skarmeas, Secretary