

Hopkinton Town Library—Library Board of Trustees
Meeting Minutes—March 15, 2016

Attendees: Nancy Skarmeas; Elaine Loft; Emilie Burack; John Greabe; Donna Dunlop, Library Director

Meeting called to order at 7:05 pm

Secretary's Report: Minutes from February were distributed and approved.

Treasurer's Report: Nothing unusual to report on budget.

Director's Report: Raises for staff (3%) will take effect in April. Two programs were a great success in February: 30 people attended Cookies with Cass to learn about the budget process and ask questions; 35 people attended the Compassionate Listening event to discuss Palestine/Israel relations. Upcoming programs include a presentation on opioid and opiate addiction in NH. Friends dinner is April 21 at 6pm and a book discussion of *Endurance* will be led by Harold Janeway in May. No major building issues this month: Donna suggested to board that the new carpet tiles for the Community Room be installed after the Friends book sale and the Summer Reading program and Jason LaCombe will meet with Donna on 3/31 to discuss ideas for the reconfiguration of the front of the library. Surveys were conducted by the Long Range Planning Committee at the recent school and town meetings. More surveying and focus groups are in the works. Donna also told the board that a HHS student will begin an internship at the library on Saturdays this spring. He'll be learning about library operations with a focus on technology.

New Business:

Oil Usage: Fuel usage for 2016 is currently at 46%, which is unusually high. Donna will bring data on past years' monthly usage to the April meeting. The board will work with Donna to determine the cause of this unexpected increase.

Town Trust Fund: The total amount received by HTL from town trust funds has decreased significantly. Donna will check with town to see if perhaps there has been a bookkeeping error.

Geology of NH: A uncatalogued three volume set of *Geology of NH* by C.H. Hitchcock was discovered in the local history room and has been loaned to the Currier Museum for an upcoming exhibit on White Mountain paintings.

Old Business:

Contested Election: Nancy Skarmeas handily defeated her opponent to retain her seat on the board.

Meeting Room Policy: Trustees will review the Meeting Room policy and it will be discussed and approved at the next meeting.

Meeting adjourned at 8:05 pm

Next meeting is April 19 at 7:00 pm

Respectfully submitted,

Nancy Skarmeas, Secretary