

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR
 December 20, 2016

Staff: I have distributed end of 2015 reviews to all staff members and I will be meeting with each person in early January.

Programs: November was dedicated to Hopkinton READS! “Between the World and Me,” which included some of the strongest programming we have ever offered on a timely but difficult topic. That said, we had relatively low attendance for our programs, but those who did attend were engaged and feedback was very positive. It was very good to have the participation of so many students and faculty.

2016 Between the World and Me (Coates)	10 sold; 10 given 45 circ	Art Talk: 23; Movie Freedom Writers 21; Panel: 40	Two Book Disc AM Liz Gilmore: 5; David Watters PM 16 (5 programs)	105
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Upcoming programs include:

- Showing of the movie “The Music Man” at 3 pm on December 28th in advance of the High School production of the musical.
- Hawaiian Culture and Music Program (Thursday January 5th 7pm) with Melissa Scalph.

Budget: With 8% of the year remaining at the end of November we have used 87.5% of our 2016 budget. With the cold, we will be tallying up fuel bills and several end of year purchases are being made.

Foundation Meeting Report: The Foundation trustees met on the evening of December 8th and approved the proposed 2017 budget. The final major expense for 2016 will be the purchase of a Hopkinton-based book return box. In 2017 they have tentatively approved the purchase of a microphone system for the Community Room; we had feedback during the year that people are having a difficult time hearing.

Building: The following is a general update on some building issues:

- The community room floors were installed the first week in December, and they look great.
- A new window seat has been built for the reading nook. We are considering moving the couch into the community room even though it’s pretty ratty.
- New Air Temperature Controls system is being installed as I write. The tech from ENE/ProControls is reviewing all of our HVAC systems while he is here.
- Generator: In order for us to install a new generator, we will need to have a new propane line placed. Am waiting for an estimate from Eastern Propane.
- I have a proposal from Irish Electric on improvements to our dome lighting system currently in the library. Because this represents a change in fixtures and a

significant up front expense, it might make sense to invite Darragh Madden to the next meeting to outline the plan.

- Front Steps and parking. The reworking of the front of the library needs to be a priority for 2017. I propose to bring together a small group of people to discuss options early in the year. This could include Eric Palson and/or Jason LaCombe, guy from Winnepocket, Dan Blanchette and/or Greg Roberts, Kevin Gardner, Don Houston, Neal Cass, library trustees. A larger meeting with the public might follow.

Strategic Plan: I continue to work on drafting our revised strategic –a preliminary draft will be distributed at today’s meeting.

Community Relations: I appeared on NHPR’s The Exchange with Laura Knoy on Tuesday December 6th with book dealers. It was good to have a library represented on this annual program.

Respectfully submitted
Donna Dunlop