

**Hopkinton Town Library**  
**REPORT FROM LIBRARY DIRECTOR**

June 21, 2017

**Staff:** As discussed at our May meeting, a new statement has been drafted for the Long Range Plan related to our commitment to our staff. Proposed language for Goal Two: *“The Hopkinton Town Library is well-managed, efficient and accessible. The Library will maintain and support a staff that is committed to the library’s mission.”* Goal 2. 1c.

**Library Services:** Karen Dixon and I met with Sara Persechino, a member of the Friends of the Library Board to discuss the development of a communications plan for the Library, including more effective use of social media. This was in response to the finding from our planning that the library needs to “tell its story” more effectively. We will have a draft plan available for review by September. Goal 2 1 e. and 1f.

I visited the new Abbott Library in Sunapee this month and was interested to note their use of computers in their children’s area, as well as the use of tablets to replace some library workstations for those who just need to check mail or search the web. We will be further developing our Technology Plan this summer. Goal 1 3a. 3b 3d.

**Programs:**

Upcoming Programs include:

- *Annual Friends of the Library Book Sale* Saturday June 24<sup>th</sup> 9-3pm (Opening Reception for Friends members on Friday June 23<sup>rd</sup> at 6pm; Bag Sale Sunday 12-2)
- *Summer Reading Program* Begins Tuesday June 27<sup>th</sup>
- *Hiking in New Zealand with Patrice and Justin LaVigne* Tuesday June 27<sup>th</sup> 6:30 pm
- *Music with the Tall Granite Dixiecats.* Sunday August 6<sup>th</sup> 4pm.
- *Music of WWI with TJ Wheeler.* (Sunday August 27<sup>th</sup> 4pm) Part of the regional “Over There Over Here” initiative commemorating the “Great War,” and the kick-off program for Hopkinton READS!
- *Touch a Truck Event.* (Friday September 8<sup>th</sup> 5:30-7pm)
- *Women’s Suffrage and WWI with Liz Tentarelli* (September 10<sup>th</sup> 4pm)
- *Ask a Muslim Anything with Robert Azzi* (September 14<sup>th</sup> 7pm)
- *WWI Art Talk with Professor Inez McDermott* (September 28<sup>th</sup> 7pm)
- *Film Showing with Discussion “WWI Through Arab Eyes” with Robert Azzi and Candy Dale.*

We had a tie with our voting for the next Hopkinton READS title, and we have decided to try a Fiction/Non-fiction combination with Willa Cather’s “One of Ours” and “Silent Night: WWI Christmas Truce” by Stanley Weintraub. Goal One 4a; Goal 2. 2c and 2d. We will evaluate at least five of the above programs. Goal 1 4c

**Building:** Key areas:

- Hampshire Fire replaced ceiling tiles and escutcheons. Sprinkler heads have been sent out for testing as part of the five year review of the system. The Fire Department will then come to complete its building inspection.

- Hoyle, Tanner and Associates, the engineers that the town uses, has come up with a proposal for site improvements for the front of the library with a particular focus on improving our handicapped parking and improving the parking in front of the library in general. (Plan to be distributed at today's meeting.)
- Ron Finlayson is putting together a proposal for rebuilding the steps and wall in front of the library. It has still not been received.

Goal 2 1a, 1b 1g

**Strategic Plan:** I have added reference to the strategic plan in my Director's report. This is a work in progress. The goal as we move forward will be to see all elements of our work through the lens of the plan. Goal 2. 1k

**Community Relations:** Neal and I have met to discuss the placement of the new library book return at Town Hall. The driveway and entrance in front of Town Hall are being reconfigured, so Neal is scheduling the placement of the concrete base for the book drop to coincide with some of that work. I have been invited to serve on a NH Humanities committee charged with developing public programs to stimulate discussion of the Ken Burns' documentary series on the Viet Nam War that is coming out this Fall.

The Select Board is scheduled to do a site visit to the library sometime this summer as part of a town wide tour of all departments and services.

I am going to add a line for Outreach in our monthly statistics report to attempt to capture time spent outside the library to promote services or to learn how to improve our work. There is already an outreach line to reflect Leigh's outreach efforts with the schools. Goal 2 1j.

Respectfully submitted

Donna Dunlop