

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR
July 18, 2017

Staff: Tomorrow, Karen Dixon will be attending a workshop run by NHLA's Information Technology Services subgroup on website security. She will report back on whether/how we need to alter our practice. Goal 2. 1c.

Library Services: This summer we will be conducting an inventory of the collection in an effort to "clean up" our catalog. We also continue to "weed" books that are no longer circulating, in order to make room for new books. Goal 1 1a and 1b.

Programs: The Annual Friends of the Library Book Sale was the most successful ever, bringing in over \$5,700 (including new memberships). Over forty people attended *Hiking in New Zealand with Patrice and Justin LaVigne*.

Upcoming Programs include:

- *Music with the Tall Granite Dixiecats*. Sunday August 6th 4pm.
- *Music of WWI with TJ Wheeler*. (Sunday August 27th 4pm) Part of the regional "Over There Over Here" initiative commemorating the "Great War," and the kick-off program for Hopkinton READS!
- *Touch a Truck Event*. (Friday September 8th 5:30-7pm)
- *Women's Suffrage and WWI with Liz Tentarelli* (September 10th 4pm)
- *Ask a Muslim Anything with Robert Azzi* (September 14th 7pm)
- *WWI Art Talk with Professor Inez McDermott* (September 28th 7pm)
- *Film Showing with Discussion "WWI Through Arab Eyes" with Robert Azzi and Candy Dale*. (Thursday October 5th 7pm)

Goal One 4a and 4b.

Building: Key areas:

- Hoyle, Tanner and Associates, the engineers that the town uses, has revised the proposed plan as discussed at the June meeting. (Plan to be distributed at today's meeting.)
- Ron Finlayson is putting together a proposal for rebuilding the steps and wall in front of the library. It has still not been received.
- Shelving. We had new shelving installed in the library with a \$3,000 donation from the family of Thelma Mitchell, former Library Director. There were not sufficient funds to purchase wooden end panels. This has left the shelves looking unfinished, so I have requested quotes to have matching end panels installed. This has come in at \$5,570 including delivery and installation. Discuss.
- Dome Lights are scheduled to be delivered the week of 7/24.
- Capital Improvement Plan. Air conditioning units; Energy Efficient Lighting in library and bathrooms; Further efforts at energy efficiency; front of library; community room windows and screens; generator.

Goal 2 1a, 1b 1g

Community Relations: I have been asked to speak to the Rotary Club at one of their Wednesday morning meetings. I am waiting to hear from them on the schedule.

I have added a line for Outreach in our monthly statistics report to attempt to capture time spent outside the library to promote services or to learn how to improve our work. There were nine such instances in June including the Family Support Team, meetings at NH Humanities, and visits to other libraries. There is already an outreach line to reflect Leigh's outreach efforts with the schools. Goal 2 1j.

Respectfully submitted
Donna Dunlop