

Hopkinton Town Library  
**REPORT FROM LIBRARY DIRECTOR**

December 19, 2017

**Staff:** Staff Reviews are being scheduled for January. Director review should take place in that timeframe as well. We are planning some field trips to local libraries again early in 2018. We are planning some staff training with the Fire and Police Departments for 2018 and are also revising our Emergency Plan. (Goal Two 1c)

**Programs:** We had over ninety for the Miss Lynn Family Concert on December 1<sup>st</sup> as part of the Friends Winter Family Series. Because we put up a limited number of chairs and many kids were either sitting on the floor, on parent laps or dancing, we were still in compliance with the room capacity of 120 standing. Thirty six attended our Holiday Piano Concert with Deborrah Wyndham on December 3<sup>rd</sup>. Wish we'd had more for this excellent concert—December syndrome.

Hopkinton Reads! was excellent again this year, with strong numbers (see comparison chart.)

2017 <b>One of Ours</b> (Cather) <b>Silent Night</b> (Weintraub)	19 sold;6 given; 63 Cather circ; 38 Silent Night circ	WWI Music: 45; WWI Art 45; Women' Suffrage 45; Film WWI thru Arab Eyes 33;	2 Cather book discussion 18; Film Joyeux Noel 36; "Silent Night" book discussion 9 (9 programs)	Total Served 231
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As in previous years, our book discussions for Hopkinton READS brought in the fewest participants. Dick Hesse did an excellent job facilitating the discussion of *"Silent Night: the remarkable Christmas Truce of 1914"* but we only had a total of nine participants in two sessions and many of those were committee members or library staff. The Hopkinton READS committee will meet in January to discuss what we might do differently with this annual program.

Upcoming Programs: Working with Polka Dots Gift Boutique in Contoocook, we will be presenting a "Music Trivia Challenge" for ages eight and up. Teams of up to four can play to win a gift certificate to Polka Dots.  
Goal One 4a and 4b.

**Building:** Drip Edge around Library Perimeter. Winnepocket replaced the edging and stone with support from The Friends of the Library group and it looks great. (\$2,526).

Front Steps. Buildings and Grounds has provided us with chains to block off the walkway and steps in front of the library. These seem to be working and look better than hazard tape.

Building Maintenance. Chi Hofe, a handyman in town, is interested in working on occasional jobs for the library. He has provided his insurance papers. He will start with replacing ceiling tile and fixing the conference room table.

Goal 2 1a, 1b

**Community Relations:** Once again, we have an antique sleigh at the library in December to encourage donations to the Hopkinton Food Pantry. We are also promoting "Words on Wheels" this season.

I will need to prepare the library's report to be included in the 2017 Town Report; input from the trustees would be most welcome.

Goal 2 1j and k.

Respectfully submitted, Donna Dunlop