

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR
July 12, 2018

Staff: Staff did a great job keeping things going at the library in my absence at the end of June. (Goal Two 1c)

Library Budget and Services: We continue to gather details about content and budgets for various enhancements to our online services, which will inform our budget preparations for 2019. I have also asked our HVAC, sprinkler system and computer service providers for input on anticipated capital and/or budget needs moving forward (e.g. timing and estimated costs of replacing our air conditioning units). Preliminary recommendations will be available for discussion at our September meeting. (Goal One 2b 2c 3a; Goal Two 1f)

Programs: Summer Reading Program “Libraries Rock” is in full swing. The library is a busy place this summer. People have also been using us as a refuge from the heat. The Friends of the Library Annual Book Sale was a great success, raising almost \$6,000, the second biggest ever.

Upcoming Programs:

- ARC Blood Drive (Monday July 16th 10-3) with HTL volunteers
- Vietnam War Documentary Excerpt on “Diverse Perspectives” facilitated by NH Humanities Presenter Dan Vallone. (Thursday August 9th 7pm)
- Constitution Day Celebration (Tuesday September 18th 10 to 8pm) Daylong reading of US Constitution with visiting readers.
- Twentieth Anniversary Celebration. October 2018 dates including “Hopkinton WRITES!” TBD. Family Day Sunday October 14th 1-3. including music by Tall Granite Big Band and an art project out in front of the library.

Goal One 4a and 4b. Goal Two 1k

Building: LIGHTS: Irish Electric has retrofitted most of our lights in the past month. They will complete the job this summer. In 2017 our usage of kilowatt hours fluctuated up and down slightly, beginning to trend down with the installation of the dome lights. In 2018 we have seen a steady and significant reduction of kWh usage since the light retrofit process began. All Eversource bills in 2017 and the first part of 2018 were over \$1,000 and since March have been in the \$900s.

INSULATION: I have met with Eric Sandberg from EEI and have provided him with a variety of information on energy usage, including pictures of our attic and of the icicles. They are putting together a proposal including options on next steps. I am in the process of setting up a meeting with Tracy Heath from Energy Improvements and have not heard back from Northern Energy.

I am in the process of reviewing our physical plant to determine what maintenance priorities we have, e.g. we had a toilet replaced in one of the bathrooms on the boiler room end of the building, which revealed how bad the floors are. Replacement of floor tiles will be a priority in 2019. Ill functioning windows and shades in the community room should also be dealt with. It would be helpful if trustees walked through the building to identify areas of concern in our twenty year old space. Goal Two 1a and 1b.

Community Relations: The book return box at Town Hall is being well used! Heather Mitchell from the Hopkinton Historical Society installed a great collection of geological specimens from their collection as a companion to the “Libraries Rock” Summer Reading Program theme. We did not participate in this year’s 4th of July event in town. Next year we should be sure to have a presence at the event. I will discuss this with our Friends group and report back. Library Ink was well-received. Another issue should go out in September. Goal Two 1e, 1j and 1k

Respectfully submitted, Donna Dunlop