

Hopkinton Town Library
REPORT FROM LIBRARY DIRECTOR

December 17, 2019

Staff: I am working on the 2020 staff schedule and in the process of setting up our annual staff review process
Goal Two 1c 1k

Finance: I continue to work on the Primex insurance claim. We are working out the final details of the insurance claim; there is disagreement between what Bergeron says it is owed (\$28,114) and what Primex states (\$21,514). We also have a final bill of \$4,345 for Irish Electric. We are currently underspent on our annual operating budget, largely because of our limited operations for the first half of the year. Goal Two: 1b.

Programs:

- Seed Starting with UNH Master Gardeners. (Tuesday January 28 10am) with Hopkinton Garden Club.
- “Four Freedoms” interpreted by Norman Rockwell and Hank Willis Thomas with Prof. Inez McDermott (Tuesday January 28th 7pm)
- Public Art and Community Action with Prof. Jon Gitelson (Thursday February 6th 7pm)

We are also exploring a multi-week Shakespeare program for middle and high school students, an exploration of *Romeo and Juliet*, culminating in a staged reading of the play for the public. This will be led by Kevin Gardner to begin in the new year. We will be doing particular outreach to home schooling families. Kevin suggests that we open it up to adult participants as well, with particular outreach through the Slusser Center. Tentatively that program would be comprised of two weekly after school sessions (Tuesday and Thursday from 3:30-5pm) for a total of four weeks.

Inclusivity Program: We are meeting with NH Family Voices early in January to discuss next steps on our Inclusivity Initiative. We are exploring the development of some community programs addressing these issues working with the school district; building our parent collection of materials for loan on related subjects; and creating a series of sensory programs for kids and families with sensory appropriate toys/tools/games. We are also exploring the establishment of a family advisory committee. The Hopkinton Library Foundation has agreed to invest \$1,000 in this effort in 2020. Goal One 4a and 4b. Goal Two 1k

Building: A fan failed in our air handling system last week. We have an estimate of \$2,250 to install a new circulating fan, which should happen by year’s end.

We have just been informed by Dan Blanchette, the Public Works Director that the person who was doing the shoveling of walks in town quit and they have been unable to replace him. They are trying to keep up but roads are the priority. We were warned that we may be responsible for removal of snow on pathways. I have bought a shovel and am trying to identify individuals to do this work. Goal 2 1a

Planning and Policy: The Internet Use Policy should be discussed at the December meeting. We will announce our “food in the café” policy, including improved signage, starting in January. We will monitor the situation and how well individuals clean up after themselves and proceed from there.

Community Relations: A representative of the US Census will be here again on December 21st to host a table about jobs related to the census. Our Gallery Committee is working on developing our roster of shows for 2020. Goal 2 1k

Respectfully submitted, Donna Dunlop