

Hopkinton Town Library  
**REPORT FROM LIBRARY DIRECTOR**  
November 15, 2022

**Library Staff:** Caroline Pynes has accepted the part-time reference position, with primary responsibility for Sunday hours and has begun her orientation. Jenny has been rearranging things in the children’s area and the space feels well-organized and refreshed. Goal Two 1c.

**Finance:** With 17% of the year remaining, we have used 79% of the budget. The presentation of the proposed 2023 budget to the Select Board went smoothly.  
Goal One 2bandc and Goal Two 1b.

**Library Services:** Circulation was down 1% compared to October last year. Ebook circulation continues to thrive with a 23% increase over last year. Library visits were over 1,400, a 23% increase over last year. Thirty-one new people signed up for library cards last month, a 24% increase over last year. Our community spaces (community room and local history room and study rooms) continue to be used significantly more than last year. Cases of RSV are high in our community and across the state. Some libraries are adopting safety measures as a result. Our staff is discussing possible responses, including added signage as a starting place. Thanks to the Library Foundation, we will be adding a new movie streaming option to our online services, “Kanopy.” It features documentaries, independent films and BBC offerings in addition to mainstream films. It should be available in the weeks ahead. Goal One 1a 4a Goal Two 2a-e.

**Programs.**

PROGRAM	PARTICIPANTS
Poetry conversations with LR Berger.	15
“Let’s Talk Trash” (Hopkinton Waste Committee)	30
Author Talk with David Elliott	15

Upcoming programs include:

Family Puppet Show during Starry Starry Weekend (Friday December 2<sup>nd</sup> 4pm)

Goal One 4a-b Goal Two 2c

**Building.** Neal Cass and I discussed the library trustees’ interest in energy conservation at the library, particularly the possibility of adding solar panels to the property. He mentioned that an energy committee is being established by the select board, including members of the community. He expects that an energy audit of town buildings will be conducted in 2023. There is interest in having more solar panels installed in town buildings. Next steps on the pavilion project should be discussed. Goal Two 2a and e.

**Planning and Policy:** Trustees will review the Internet Use Policy.. Goal Two 1l.

**Community Partnerships:** The Social Emotional Learning backpacks, developed with school district staff are now ready for circulation. Messaging to local families has begun. Staff will be hosting one of the Senior lunches. Timing is under discussion. Goal Two 1k.

Respectfully submitted, Donna Dunlop