

Hopkinton Town Library  
**REPORT FROM LIBRARY DIRECTOR**  
October 18, 2022

**Library Staff:** I have been interviewing candidates for the part-time reference position, with primary responsibility for weekend hours and have a possible candidate. Goal Two 1c.

**Finance:** With 25% of the year remaining, we have used 72% of the budget. The 2023 budget has been drafted using the town's new software for discussion at the October trustee meeting. The biggest driver behind our budget increase (just over 2% compared with last year) is our proposed fuel oil line. Budgeted at \$4/gallon, the line is increased by 40% over last year. A few glitches have been revealed in the way charges to the budget have been allocated, which are being addressed with the Finance Department. Goal One 2bandc and Goal Two 1b.

**Library Services:** Circulation was up 3% over last year, with ebook circulation the biggest contributor with a 35% increase over last year. Other categories remained steady or were slightly reduced. Library visits were over 1,300, a 23% increase over last year. Thirty-one new people signed up for library cards last month, a 24% increase over last year. Our community spaces (community room and local history room and study rooms) are being used significantly more than last year. Goal One 1a 4a Goal Two 2a-e.

**Programs.**

PROGRAM	PARTICIPANTS
Poetry conversations with LR Berger.	15
Art on the Porch and Mini Book Sale	100+
Haitian Art Program	20

Upcoming programs include:

- "Let's Talk Trash" (Hopkinton Waste Committee) Thursday October 20 7pm
- Poetry Conversation Thursday October 27<sup>th</sup> 6:30pm
- Author Talk with David Elliott Sunday November 6<sup>th</sup> 4pm

Goal One 4a-b Goal Two 2c

**Building.** Amy Stone would like the trustees to discuss energy conservation at the library, particularly the possibility of adding solar panels to the property. Next steps on the pavilion project should be discussed. Goal Two 2a and e.

**Planning and Policy:** Trustees will review a model policy grid and decide what policies are next priorities. Goal Two 1l.

**Community Partnerships:** Jenny Stevens and I met with the school librarians in the district to discuss ways we can collaborate. Goal Two 1k.

Respectfully submitted, Donna Dunlop