

Hopkinton Town Library
Trustees Meeting
January 20, 2026

Attendees: Rose Jansen (Library Director), Sarah Chiappetta (Secretary), Sara Wheatley (Treasurer), Amy Stone (Chair), Katie Dillon (Corresponding Secretary), Lisa Parker (alternate)

The meeting was held in person at the library. Amy opened the meeting at 5:35 pm

SECRETARY'S REPORT

The minutes of the November 2025 meeting were reviewed.

Motion to accept November's minutes: Sara / Second: Amy / Vote: Unanimous.

TREASURER'S REPORT

The trustees reviewed the report. Everything looked good. The CD expires in March 2026. There was a discussion on when the PDIP (Public Deposit Investment Pool) was set up and if it's worth it to keep it in that account.

Motion to accept Treasurer's Report: Amy / Second: Sarah / Vote: unanimous

Motion to close the PDIP account and roll the money into the CD when convenient: Amy / Second: Sarah / Vote: unanimous

DIRECTOR'S REPORT

Rose attended an active shooter talk that the town hosted. She shared what she learned with the Trustees. We are right on track with our budget for 2025. Ingram sent a bunch of books to the library at the beginning of the year, and the staff have been working their way through processing the material. The library had great statistics for facility usage in 2025. Programming in the library has started again for 2026, and there are quite a few programs planned for the next month.

Irish Electric is coming to replace some of the lights in the library with LED lights. The next project will be for sensor lights to be installed in the bathrooms.

The Rotary gave us \$1100 for children's books.

Rose presented the Trustees with a Library 2025 Fact Sheet.

The Budget Committee Public Hearing is on 2/4 at 6 pm.

See director's report attached

Interlibrary Loan Policy: The Trustees reviewed the library's policy. Rose made some updates to the outdated wording. The shipping limit is \$15 a month. Rose is using this as a limit so that any one patron will not borrow a huge amount of items through Interlibrary Loan and therefore cost the library a lot of money.

Rose will add as a footnote to the policy "Interlibrary Loan is a resource managed by the NH State Library. It depends on Federal Funds from the Institute of Museum and Library Services (IMLS)."

Motion to accept the edits and new footnote in the policy: Sarah / Second: Katie / Vote: Unanimous.

Grants for Solar Panels: Amy didn't get a chance to submit the EBSCO grant in 2025. Amy is going to take a look at our application from 2024, but she was wondering how we could make our application more successful in 2026. There was discussion about the quote for solar panels, the solar panel plan, and grant writing. The Trustees are also interested in applying for a T-Mobile grant for a new library generator.

Donor Plaque: Katie has been working with the company to edit the names that will go on the plaque. There was a discussion about how the names would appear on the plaque and who would make final edits.

Trustee changes: Jason will be leaving the Trustees. Sarah might be leaving if Lisa Parker does want to run. Catherine Flichbaugh will run, but we need to determine if she is registered to vote.

Amy adjourned the meeting at 7:01 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 5:30 pm on 2/17/26