

Hopkinton Town Library
Trustees Meeting
May 14, 2024—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Amy Stone (Chair), Jim O'Rourke (Treasurer), Sara Wheatley (Corresponding Secretary) Absent: Jason Lacombe (Liaison to Foundation), Sarah Chiappetta (Secretary)

Meeting was held in person at the library. Amy opened the meeting at 5:38 pm. Jim agreed to be acting Secretary.

SECRETARY'S REPORT

The minutes of the April meeting were reviewed. No corrections noted. Motion to accept Amy/
Second: Sara/ Vote: Unanimous.

TREASURER'S REPORT

Accounts are looking normal. There was an anonymous \$100 gift.

The newly purchased CD at Merrimack County Savings Bank appeared in the Treasurer's Report for the first time. It earned @ \$133.00 in interest which is much better than the prior money market performance.

The Trustees signed a request for the interest from the trust managed by the Trustees of the Trust Funds.

Jim signed a check for \$7,500.00 made payable to the Town of Hopkinton which is the first payment of the revenue generating funds paid back to the Town.

We received a letter from the firm managing the Tarr Trust advising us that they filed a motion to extend the deadline to make a disbursement to the Library, which was granted by the court. This fund typically files several extensions but we eventually received a disbursement.

Motion to accept: Jim/ Second: Amy / Vote: Unanimous.

DIRECTOR'S REPORT

See director's report attached.

Circulation is up 16%.

Study Room use is up 87% causing spillover to the café and fireplace area.

Amy suggested that we do everything possible to keep trying to meet the community's needs. We discussed a potential survey to get more information from our patrons.

NEW MATTERS

Rose mentioned that the Town Budget Committee would like the departments to not increase budgets by more than a certain percentage (to be determined). We tabled the CIP discussion until we had more Trustees present.

Sun Sail:

Not much new information. Jim and Jason will continue to work on the project.

Plaque Project:

Nothing new.

Renewable Energy: Amy completed and submitted the Ebsco application. If we do not win the grant, we will discuss and pursue other funding options as we believe it to be an important project.

Amy is looking into a program called the Sustainable Library Initiative. As far as we know, there are no libraries in New Hampshire that are currently doing this.

Amy adjourned the meeting at 6:20 pm. Respectfully submitted, Jim O'Rourke, Acting Secretary

NEXT MEETING: 5:30 pm on June 18, 2024.