

Hopkinton Town Library
Trustees Meeting
June 18, 2024—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Amy Stone (Chair), Sarah Chiappetta (Secretary), Jim O'Rourke (Treasurer), Sara Wheatley (Corresponding Secretary), Jason Lacombe (Liaison to Foundation)

Visitor: James Wheatley

Meeting was held in person at the library. Jim opened the meeting at 5:39 pm

SECRETARY'S REPORT

The minutes of the May meeting were reviewed. Everything looked good.

Motion to accept: Amy / Second: Jim / Sarah and Jason abstained. Vote: Unanimous.

TREASURER'S REPORT

Accounts are looking normal.

Motion to accept: Amy / Second: Jason / Vote: Unanimous.

We are getting a nice return on our new CD. The first payment for the revenue generating fund has been taken out of our accounts and sent to the town.

DIRECTOR'S REPORT

The book sale was a huge success. The Friends made about \$3900, which is about \$1000 more than last year. We're at 31% of our budget, but Rose thought it was more around 40% because some of the payments to vendors have not cleared. Kelly is back from vacation, and Sarah will be out on vacation for two and a half weeks.

Circulation and library visits are up once again. The staff did a lot of book weeding before the book sale. When they took the books that weren't sold at the book sale they also took the weeded books. The library will be closed on July 4th, but not on Juneteeth.

The Celebration of the Arts was well attended.

Summer reading starts tomorrow. Children will be reading for patches. There will also be passports they fill out and get prizes. For adults there is reading bingo.

The Rotary donated about \$625 toward children's books.

The bathrooms had to be snaked since the toilets were not flushing.

See director's report attached.

CIPS: The Trustees reviewed the Capital Improvement Program items. The quotes on these projects are outdated. We would like to prioritize the generator, but we also discussed the need for new AC units. Rose is going to get an updated quote for the generator. Rose is going to ask about a propane or diesel generator, and what size generator we would need to run the AC.

Shade Sail: There are no updates at the moment.

Donor Plaque: No news

Renewable Energy: Ebsco grant should be announced before our next meeting. Amy was sent another grant opportunity which she will look into.

Jim has sold his house, and he is wondering if he can remain a trustee. He is not sure if he can be considered a resident since he will be renting a house in Contoocook and Harrisville. He will reach out to Neal at town hall to find out what the rules are for residency.

Amy adjourned the meeting at 6:45 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 5:30 pm on 7/16/24