

Hopkinton Town Library—Library Board of Trustees
Meeting Minutes—3/21/17

Attendees: Nancy Skarmear; Elaine Loft; Emilie Burack; John Greabe, Donna Dunlop, Library Director. *Meeting called to order at 7:00 pm*

Secretary's Report: Minutes from February were distributed and approved.

Treasurer's Report: Nothing remarkable to report on the budget.

Director's Report: The library survived quite well during Donna's vacation, thanks to Karen and the entire staff. New shelving was installed, and plans are in place for reconfiguration of the stacks and improved signage. On April 3rd we'll be having a half day of staff development, with Karen providing a tutorial on using Excel and a trial run of a showing of a "Universal Class" segment. Eight people attended "Quotable" *Eleanor Roosevelt* and 22 pints were donated at the ARC Blood Drive. Upcoming programs include *Fake News, Tweets, and Facts in our Democracy* with John Greabe and others. Also coming up are the Friends book sale and the summer reading program.

Building:

Front of the Library: An engineering study will be undertaken this year, with work on the road and expanded parking at the fields in 2018 and beyond. Ron Finlayson from Winnepocket will draw up some options for addressing the wall and steps and improving parking.

Planning Committee:

The planning committee will meet April 4 to finalized the draft of the long range plan.

Restitution:

The library received a restitution check to cover costs for stolen hard drive.

Meeting adjourned at 8:00 pm

Next meeting is April 18 at 7:00 pm

Respectfully submitted,

Nancy Skarmear, Secretary