

Hopkinton Town Library
Board of Trustees Meeting, February 20, 2018

Attendees: Elaine Loft (President), John Greabe (Treasurer), Pete Gagnon (Library Foundation Representative), Nancy Skarmeas (Corresponding Secretary), Emilie Burack (Secretary), and Donna Dunlop (Library Director)

Elaine called the meeting to order at 7:07pm.

Secretary's Report: John moved to approve the January minutes. This was seconded by Nancy and passed unanimously.

Treasurer's Report: John presented the Treasurer's Report. The library received one of the long overdue disbursements from the Tarr Trust of \$7014. There were no other remarkable financial matters. All current financial information is attached to these minutes.

Director's Report:

Donna reported that the town auditors will be at the library next week for their annual visit. She updated the trustees on new technology with respect to audio and downloadable books and shared samples of other innovative products that she is considering for the collection. Donna has formed a committee to organize the library's 20th anniversary. Other items regarding programs, building maintenance, and community relations are in the Director's Report, which is attached to these minutes.

New Business:

We will study the long-range plan at the March meeting. Donna will send trustees copies to review before the meeting.

Voting day is March 13th. The town meeting is scheduled for March 17th.

The meeting adjourned at 7:49 pm.

NEXT MEETING: March 27, 2018

Respectfully submitted,

Emilie Christie Burack
Secretary