

**Hopkinton Town Library
Trustees Meeting
April 8, 2019**

Attendees: Elaine Loft (President), Pete Gagnon (Library Foundation Representative), Emilie Burack (Secretary), Nancy Skarmeas (Corresponding Secretary), Donna Dunlop (Library Director), John Graebe (Treasurer)

Elaine opened the meeting at 6:30 at the Slusser Center.

Secretary's Report

Pete made a motion to approve the minutes of 03/19/19. John seconded the motion and it passed unanimously.

Reconstruction:

Work appears on track and within budget.

Automatic doors installed. Still need wiring.

Painting mostly complete. A few touch ups needed.

Furniture will be delivered 4/18.

Book shelving will begin in May.

Floor covering in progress.

Cupola still needs lights. Elaine to touch based with Irish Electric.

Main desk expected by the end of the month. Children's Librarian's Desk will arrive later.

Dedication plaque to be in glass. Donor board in calligraphy.

Potential library opening: 6/9. Elaine and Donna planning event.

Friends of the Library giving \$9,000 to be used to fund café.

ServePro on schedule to do final clean-up at end.

Library Business

A scavenger hunt is planned for Children's Book Week.

Friends Annual meeting is 4/17 and will include tour of renovation. Nancy to attend.

Donna to speak at NHLA conference on "Operating in Crisis."

Library co-hosting upcoming events with School and Garden Club

Next town-wide mailing will be about grand opening.

Donna participated in Aging at Home Conference.

Elaine adjourned the meeting at 7:30 pm.

Respectfully submitted,

Emilie Christie Burack,
Secretary