

Hopkinton Town Library
Trustees Meeting
January 13, 2021—**FINAL minutes**

Attendees: Nancy Skarmeas (Chair), Sarah Chiappetta (corresponding secretary), Amy Stone, John Greabe (Treasurer), Jason LaCombe (secretary), Donna Dunlop (Library Director)

Meeting was held online via Zoom Platform. Nancy opened the meeting at 7:07 pm

SECRETARY'S REPORT

The minutes were reviewed and approved.

TREASURER'S REPORT

The report was reviewed by the board. There were minimal changes this past month. Nancy is all set with the bank for check signing.

Donna provided the list of gifts received in 2020 (attached). Nancy made a motion to accept the gifts as listed, John seconded, motion passed unanimously.

We used 97.8% of the budget for 2020, which will be adjusted based on receipt of the final credit card statement.

DIRECTOR'S REPORT

The building is back open to the public as of 1/12 and attendance is steady. Curbside pick-up continues to be busy. Donna noted that circulation is up for the month compared to the same month in 2019.

The AARP TaxAide program is going to set-up and operate during library hours with many protections in place.

Donna has received quotes for door access control system as part of planning for re-opening the meeting/community rooms. She will forward to Jason for review.

The Board reviewed the request for reconsideration policy; it was approved with one minor change.

See director's report attached.

NEW BUSINESS

The Board had a brief update on the long-range plan. An introductory statement has been added to provide clarity with respect to not meeting many of the goals due to Covid, particularly related to meeting and Community room use.

OLD BUSINESS

John is not seeking re-election this year; Donna and the board will work on finding new members to join the board.

Nancy adjourned the meeting shortly after 8 pm.

Respectfully submitted,
Jason LaCombe, Secretary

NEXT MEETING: 2/24/21 at 7:00 pm.