

Hopkinton Town Library

Trustees Meeting

January 21, 2025—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Amy Stone (Chair), Sarah Chiappetta (Secretary), Sara Wheatley (Treasurer), Katie Dillion (corresponding secretary)

Meeting was held in person at the library. Amy opened the meeting at 5:38 pm

SECRETARY'S REPORT

The minutes of the November 2024 meeting were reviewed. Everything looked good.

Motion to accept November minutes: Amy / Second: Sara / Vote: Unanimous.

TREASURER'S REPORT

Accounts are looking normal. The new Tarr trust trustee is looking into making some changes to the investments so it could potentially make the library more through investments. In January the 2024 payment came through.

Motion to accept treasurer's report: Sarah / Second: Amy / Vote: Unanimous

DIRECTOR'S REPORT

The library has moved the large print and adult non-fiction books. The library has used 92.5% of the 2024 budget. The discrepancy was mostly because a librarian is out on medical leave and also the library used slightly less on heating than planned.

We had 19 programs in December and they were very well attended. Right now there is an adult and kid Winter Reading Challenge. The book club evening session has been moved from 4:30pm to 5:30 pm. There are several exciting programs coming in the next couple of weeks, including a teddy bear clinic and an evening with Linnea Hartsuyker, the author of The Golden Wolf Saga.

The sprinkler alarm went off on 12/2, and Hampshire Fire couldn't locate a cause. There was a water main break a couple of days later, and Rose was wondering if the two events were somehow related.

Rose shared the updated 2024 fact sheet with the trustees.

See director's report attached

Long Range Plan: The trustees looked over the plan which was last reviewed in 2022. Amy asked about the Books on Wheels program. Rose said only one person uses it regularly. It is a service that that library offers, but we do not have the staff to provide delivery service widely. If someone is not able to get to the library, the staff will offer to come to a person's house.

There is no update on the Shade Sail or the Donor Plaque.

Lisa Parker might be interested in joining the trustees. We might have to adjust the by-laws in order to add an alternate trustee. We are not sure how we adjust our by-laws, so Rose is going to do some research.

Amy adjourned the meeting at 6:25 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 5:30 pm on 2/18/24