

Hopkinton Town Library

Trustees Meeting
February 18, 2025—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Amy Stone (Chair), Sarah Chiappetta (Secretary), Sara Wheatley (Treasurer), Katie Dillion (corresponding secretary)

Meeting was held in person at the library. Amy opened the meeting at 5:37 pm

SECRETARY'S REPORT

The minutes of the January 2025 meeting were reviewed. Everything looked good.

Motion to accept January minutes: Sara / Second: Katie / Vote: Unanimous.

TREASURER'S REPORT

Accounts are looking normal. There was a large gift to the library in January. The maturity date for the CD is coming up at the end of March. We voted next month to put another \$10,000 from our Money Market fund to the C.D. contingent on the 2025 budget passing in March. Sara asked why we need money in a money market fund at all, and Amy made the point that we need an account that is more fluid in case we have something like another flood. Sara now has access to write checks. The Public deposit Investment pool is difficult to access- Rose needs to prove through meeting minutes that we can take the funds out of the account.

Motion to accept treasurer's report: Sarah / Second: Amy / Vote: Unanimous

Motion to move \$10,000 from MM to C.D. Amy / Second / Sara Vote: Unanimous

Motion to continue the C.D. another 6 months: Sarah / Second / Sara Vote: Unanimous

DIRECTOR'S REPORT

There was a discussion amongst the Trustees about current House and Senate bills that would impact New Hampshire libraries.

Rose went to the budget meeting, and there weren't any questions for the library. Visits to the library, the cafe, the fireplace and Kanopy usage had all increased.

The programs in January were all well attended and everyone seemed to have fun.

Linnea Hartsuyker will be coming to the library to talk about her Viking books in February. She will also be leading a Viking craft in March.

The HVAC filters were just changed. The library has been having issues with the internet and the phone. TDS came and replaced a battery in the internet system. The boilers were also having issues, and two gaskets were leaking, among other things. A repair person came out to do some maintenance.

The library has been invited back to host a Senior Lunch.

See director's report attached

CIP Update: The replacement windows and the handicapped entrance will now be pushed out 4 more years. Most of the money this year will be going toward cleaning up the sludge at the town dump. The parking and handicapped access situation in the area around the library is problematic. There are a lot of people on board with getting this project done, including the Rec department and the buildings and grounds department for Hopkinton, so hopefully this project will get done sooner rather than later.

Sun Sail: Jason followed up with Concord Awning. They said it was going to be more difficult than they originally thought to put in the Sun Sail.

Trustee Alternative: To make a change in the Trustee Bylaws we would need to propose to make a change in a meeting, distribute to all the Trustees and then vote to make a change at the next meeting. The Trustees would appoint someone, and then the Select Board would need to appoint them each year. Next meeting we will discuss if we want to make a motion to change the bylaws.

Amy adjourned the meeting at 6:50 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 5:30 pm on 3/18/24